Education Policy Committee Meeting Minutes

DATE: April 23, 2021

Members: Thomas Hanford, Maaike Oldemans, Abby Thomas, Carol VanDerKarr, Chris Widdall, Eric Edlund, Lindsey Darvin, Jeffrey Walkuski, Margaret Gichuru, Alyson Dearie, Laura Dunbar, Kristen Gielenfeldt, Jessica Liberty

Members Absent: Thomas Hanford, Kristen Gielenfeldt

Guests:

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| **Topic** | **Comments/Discussion** | **Action** |
| **Approval of Minutes** | Minutes reviewed. | **Minutes from the 4/9/21 meeting accepted** |
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| **Announcements** | The faculty/staff composition of the EPC will be unchanged next year. Our student representatives will likely change.  Planning for 2021-2022 EPC meetings: members should submit meeting time preferences to Chris if there is a conflict with the 10 AM – 11 AM meeting time. We can continue to meet virtually if that works better for everyone.  The final EPC meeting will be in 2 weeks (May 7). Chris will be stepping down as chair, and we will be selecting a new chair then. Members should send self-nominations to Chris in the coming weeks.  We will aim to complete the revisions to the handbook initiated by the SGA proposal so that we can push that forward as a first item for the fall.  The next major item for the fall will be to revisit the policies pertaining to forgiveness for students with no time away. |  |
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| **Old Business** | **Continued review & revisions of the final exam policy**  Consideration of additional feedback from faculty:   * Suggestion to delete the first subtitle * Suggestion to modify language to avoid misinterpretation that a final assessment must be comprehensive. * Discussed a question about whether it is acceptable to give a final paper that is due during finals week for composition (CPN) courses? * Suggestion that SRRS could send a campus-wide email reminding everyone of where the final exam schedule can be found. * Comments from associate deans regarding exemptions: wording had been changed to identify that the associate deans give permission to be excused from final examinations. They suggested that we might link to the other part of the handbook on “reporting illnesses” where this is already defined. | * **Done** * **Text was simplified from “final examination or evaluation” to “examination or evaluation”** * **General agreement that this is an acceptable solution. No changes necessary.** * **Generally considered a good idea. Needs to be done.** * **Language simplified to state that students may be excused with a “valid and verifiable” excuse.** |
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| **New Business** | No new business |  |
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| **Adjourned** | Meeting adjourned 10:46 AM  Respectfully submitted by Eric Edlund  April 24, 2021 |  |